



Approved:	8 July 2025
Next Review:	September 2027
Effective Date:	9 July 2025

RESPONSIBILITIES OF THE LOCAL GOVERNING COUNCIL

The role of the Local Governing Council (LGC) is to carry the Trust vision, values, policies and priorities forward, provide internal assurance and, in addition, to develop parent/carers, local community and employer links. Local Governors are expected to question, challenge and support the school's leadership and feel comfortable that they know, and are able to discuss, the performance of the School.

1. Vision and Accountability

- 1.1 Uphold the vision and values of the Trust
- 1.2 Monitor the implementation of Trust policies

2. Education and Standards (KPIs)

- 2.1 Support and challenge the School's Senior Leadership Team (SLT) with respect to student progress and attainment, attendance and persistent absenteeism, the quality of learning and teaching, safeguarding and behaviour for learning
- 2.2 Ensure the provision of an Early Career Teacher (ECT) induction programme is in place which meets the statutory requirements for teacher training
- 2.3 Receive regular updates concerning ECT programmes and the overall progress of ECTs through the Principal's report

3. Safeguarding

- 3.1 Appoint a linked safeguarding governor who will liaise directly with the Trust's Safeguarding Trustee and the School's DSL/ CP officer to monitor compliance with statutory requirements
- 3.2 Ensure that all staff at the School receive safeguarding training before commencing their regular employment and that updates and changes to statutory requirements are communicated promptly to all staff
- 3.3 Hold responsibility for the approval or otherwise of all residential (overnight) student trips, or overseas student trips, subject to a satisfactory risk assessment and itinerary being submitted with the request

4. SEND

- 4.1 Appoint a linked SEND governor who will liaise directly with the Trust's SEND Trustee and the School's SENDCo to monitor compliance with the code of practice
- 4.2 Ensure that the provision of education to students with additional needs meets the statutory requirements and those of their individual Education and Health Care Plans (EHCPs)

5. CEIAG

- 5.1 Governors should support the School to reduce the number of children at risk of leaving school and not being in education, employment or training at 16

- 5.2 Ensure the School complies with current careers education, information and guidance regulations
- 5.3 Monitor the destinations of students leaving the School at 16

6. Stakeholder Engagement

- 6.1 Promote the work of the School in the local community so that it remains a school of choice for local residents
- 6.2 Ensure the SLT is aware of local issues of context relevant to the operation and development of the School
- 6.3 Monitor that arrangements are in place for consulting with students and listening to their views
- 6.4 Work with parents (beyond the parent governors)
- 6.5 Monitor the arrangements in place for liaison between the School and home including arrangements for reporting to, and informing parents of, their child's performance, achievements and general conduct
- 6.6 Ensure that School-Home agreements are in place
- 6.7 Monitor arrangements for consulting with parents and listening to their views

7. Behaviour and Student Wellbeing

- 7.1 Monitor the School's use of inclusion/ suspension as a means of sanction
- 7.2 Constitute a Pupil Disciplinary Committee (PDC) in the event of a permanent exclusion being issued by the Principal
- 7.3 Ensure that our Schools' procedures for disciplining students and managing behaviour are fair, effective and equitable

8. Complaints

- 8.1 Monitor the School's parent/ carer complaints procedure
- 8.2 Constitute a hearing panel in cases where complaints have been escalated to the level of the LGC at Stage 3 of the Complaints Policy

9. Health and Safety

- 9.1 Monitor school compliance with health and safety regulations and expectations

10. Equality, Diversity and Inclusion

- 10.1 Appoint an EDI champion to ensure the School is meeting the Trust's EDI Policy and Objectives in respect of attainment and achievement, curriculum and behaviour
- 10.2 Governors should review relevant policies to ensure they clearly reflect the aim of inclusivity

11. Training and Skills

- 11.1 Complete annual skills audits of LGC members as directed by the Trust Board to support the Board in providing future training and recruitment of Local Governors
- 11.2 Take responsibility for identifying and participating in ongoing training/ Local Governor updates as required

12. Frequency of Meetings

- 12.1 The LGC shall meet at least three times, but no more than four times, per annum

13. Constitution

- 13.1 The LGC shall comprise of at least six and a maximum of eleven governors including a Chair and Vice Chair, who shall be appointed by the Trust Board
- 13.2 The LGC shall be constituted according to the following formula and in line with the Trust's Articles of Association: a minimum of two, but not greater than one third, of the LGC elected parent/carer/guardian governors; one elected staff governor, up to seven Trust governors; the Principal (*ex officio*)

14. Ceasing to be a Local Governor

- 14.1 The length of term of office shall be 4 years, renewable up to three times, subject to the approval of the Trust Board, as a maximum, and approved by the Trust Board as set out in the Scheme of Delegation
- 14.2 A Local Governor's term of office will cease if:
 - i. Any event or circumstances occurs that would disqualify him/her from the office of local governor under the Articles of Association
 - ii. If not approved for renewal of term of office by the Trust Board as set out in the Articles of Association
 - iii. He/she has, without apology or consent of the LGC, failed to attend LGC meetings for a continuous period of six months and the Chair agrees that the term of office should be terminated
 - iv. He/she fails to uphold the Trust's values or to follow the Code of Conduct
 - v. He/she resigns from Office by notice to the Academy Trust

15. Quoracy and Decision Making

- 15.1 The LGC shall be quorate and vote on any delegate matter when a minimum of one half of Local Governors in office at that time are present *including* the Chair/ Vice Chair and the Principal
- 15.2 Where there is an equal division of votes the Chair will have the casting vote subject to ratification by the Trust Board